

Governance Committee Work Programme 2025 / 2026

This work programme provides structure for the Governance Committee to ensure it receives reports and updates at the appropriate meetings throughout the year. It is reviewed and updated at each committee meeting.

North Devon Council Reports and updates:

Dates of forthcoming meetings:	10 Jun 25	22 Sept 25	11 Nov 25	13 Jan 2026	10 Mar 2026
Review of the Committee's Terms of Reference (SF)					Report Due
Annual Review of the Committee's effectiveness (JT)	Review of 2024-25				Review of 2025-26
Half Yearly Report from the Chair of the Governance Committee (KJ).		Report Due Sept each year			Report Due March each year
Draft Annual Governance Statement (AT)	Report Due				
Exemptions to Contract Procedure Rules (SF) – <i>report due if any to report.</i>					
Review of RIPA Policy (SF)		Report Due Sept each year			
Draft Statement of Accounts (TR)	Report Due				
Letter of Representation (JT)			Report Due		
Compensation payments made under delegated powers. (SH)					

Dates of forthcoming meetings:	10 Jun 25	22 Sept 25	11 Nov 25	13 Jan 2026	10 Mar 2026
Ombudsman Letter	Report Due				
Update Report on Fraud Investigations (SF)		Report Due			Report Due
Major changes to Accounting Policies Management procedures (JT)					Report Due
Review of Policies: Whistleblowing / Fraud / Anti Money-laundering (JT)	Report due				Report due
Audit Recommendation Tracker (CJ)	Report Due	Report Due	Report Due	Report Due	Report Due
Work Programme	Report Due	Report Due	Report Due	Report Due	Report Due
Part B:					
Corporate Risk Register (AT) (quarterly)	Report Due	Report Due		Report Due	Report Due

Internal Audit Agenda Items:

Dates of forthcoming meetings:	10 Jun 25	22 Sept 25	11 Nov 25	13 Jan 2026	10 Mar 2026
Internal Audit Annual report	Report Due				
Internal Audit Plan 2026-27					Report Due
Internal Audit Charter and strategy					March each year
Internal Audit In-Year Monitoring Report	Report Due	Report due	Report due	Report due	Report Due

External Audit Items:

Dates of forthcoming meetings:	10 Jun 25	22 Sept 25	11 Nov 25	13 Jan 2026	10 Mar 2026
External Audit - Completion Report			Report Due		
External Audit – Auditors Annual Report			Report Due		
External Audit - Plan					Report Due
External Audit - Progress Report and Sector Update	Report Due	Report Due	Report Due	Report Due	Report Due